



# CALIFORNIA COMMUNITY FOUNDATION SCHOLARSHIP APPLICATION GUIDE FOR APPLICANTS

## HOW TO SUBMIT AN APPLICATION

1. **Register** at [applyforgrants.calfund.org](http://applyforgrants.calfund.org)
2. **Log in** and select the Scholarship Application
3. **Fill out the application** and click Select Scholarships
4. **Select** the box next to the Donald L. Snow Scholarship Fund
5. **Complete** additional required information

### 1. Register

Click the **register** link on the log in portal, and create a profile.

Under Portal Access, select Scholarship Applicant.

After filling out the information and accepting the terms and conditions click **register**. You will receive an email confirming successful registration with our site.

## Welcome to the California Community Foundation Web Portal

### Create a Profile

**Account Information**

First Name	<input type="text" value="Emily"/>	*	Last Name	<input type="text" value="Zietlow"/>	*
Email Address	<input type="text" value="ezietlow@calfund.org"/>	*			
Password	<input type="password" value="....."/>	*			
Re-enter your Password	<input type="password" value="....."/>	*			
Password Hint	<input type="text" value="hint"/>	*			

I accept the **terms & conditions** \*

Portal Access\*

<input checked="" type="checkbox"/> Scholarship Applicant	Scholars apply for scholarships
<input type="checkbox"/> Grant Applicant	Nonprofit contacts and teachers apply for grants on behalf of a 501c3 public charity or school
<input type="checkbox"/> Organization Admin	Nonprofit contacts control the level of access for other users within their organization

\*Some access requires approval. Please do not select access that you do not need!

**Personal Information**

Address (line 1)	<input type="text" value="123 street"/>	*			
Address (line 2)	<input type="text"/>				
City	<input type="text" value="city"/>	*			
State	<input type="text" value="California"/>	*	Zip	<input type="text" value="90731"/>	
Primary Phone #	<input type="text" value="111-000-0000"/>	*	Phone Type	<input type="text" value="Cell"/>	*
Secondary Phone #	<input type="text"/>		Phone Type	<input type="text"/>	

## 2. Log in and open the 1. SCHOLARSHIP APPLICATION

The application is available at [applyforgrants.calfund.org](http://applyforgrants.calfund.org). Once you have registered and logged in, you will see a list of available applications. Click the first option: Scholarship Application.

### Welcome Scholarship Applicant

Use the Scholarship Applicant menu to get started.

#### Alerts

- ⚠ Your **Scholarship Application** (C078 - Law Faculty Scholarship Fund) application has an addendum that needs to be completed.
- ⚠ Your **Scholarship Application** application has uncompleted references.

Saved Applications			Available Applications		
Name	Date	Status	1. Scholarship Application		
Scholarship Application	1/27/2017	PROCESSED	Standard Application for scholarships managed by the California Community Foundation. At the end of the application, you will be asked to select the a...		
Scholarship Application	1/25/2017	PROCESSED			

Welcome Emily of California Community Foundation

SCHOLARSHIP APPLICANT

- HOME
- FIND SCHOLARSHIPS
- MY SAVED APPLICATIONS
- MY AWARDS
- REFERENCES

GRANT APPLICANT

ORGANIZATION ADMIN

## 3. Fill out the application and click Select Scholarships

**Student Information**

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**Applicant Information**

Name:

Address:

City:  State:  Zip Code:

Phone Number:  Email:

Date of Birth:

**Current School Information**

High School:

Cumulative High School G.P.A.:

Cumulative College G.P.A. (if available):

Graduation Date:

Current or intended college for the upcoming school year:

Have you been accepted by your intended college?

What is your current or intended major?

What is your current or intended degree?

Are you a past recipient of the scholarship for which you are applying?

**Certification**

By submitting this application and the required information for my specific selected scholarship(s), I certify that the information provided is complete and accurate to the best of my knowledge. If requested, I agree to provide additional information for verification purposes.

4. Select the scholarship(s) to which you wish to apply

**Matching Scholarship Funds**

The following scholarship funds are available based on the criteria you specified in your application. Please select the funds to which you wish to apply.

- C021 - The Adiba Shaby Scholarship Fund  
Established in 1992, this fund awards college scholarships to financially burdened students.
- C032 - **The Donald L. Snow Scholarship Fund**  
Established in 1994, this fund awards college scholarships to local law students who demonstrate an ongoing commitment to the promotion of the civil rights of lesbian, gay, bisexual or transgendered persons.
- C082 - APABA Scholarship Fund  
Established in 2000, this fund awards college scholarships for law students who demonstrate leadership potential, maturity and responsibility, as well as a commitment to contribute to the Asian Pacific American community.
- C109 - Southern California Broadcasters Assn Scholarship

5. Complete additional required information for the Donald L. Snow Scholarship Fund by returning to your submitted application.

**Application Submitted**

**NOTE:** If any scholarship funds have a status of "More information required" then select My Saved Applications from the menu and check for any applications that say they have an addendum. Open those applications and fill out any additional information that is requested.

Thank you for applying for a scholarship managed by the California Community Foundation. Please return to Scholarship Applicant Saved Applications to reference your submitted application or complete any additional information required by your specifically selected scholarship(s).

Your application has been submitted to the following scholarship funds:

Scholarship Fund	Status
C032 - The Donald L. Snow Scholarship Fund	<a href="#">More information required</a>

Your submitted application will have a tab for the scholarship(s) that require additional information.

Exit Save Save and Exit Printer Friendly Version

## Scholarship Application

At the end of the application, you will be asked to select the appropriate scholarship fund(s) for which you complete any supplemental information required by that scholarship fund.

\* indicates required field

Save Your Changes - Click save every 15 minutes while making changes

Student Information Donald L. Snow Scholarship Application

For questions, please contact the Foundation at [scholarship@calfund.org](mailto:scholarship@calfund.org)